

Membership Committee



Randall Furrow, Chair

Wednesday, September 8, 2010
5:00 pm to 6:30 pm
Public Health
4041 North Central Avenue, Phoenix
14th floor, Agave Room

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Meeting Minutes

Attendance

Committee Members *AT: Attended* *AB: Absent* *EX: Excused* *ALT: Alternate Present*

AT Barr Jenkins AT Robert Solis LOA Larry Stähli AT Randall Furrow

AT Ron Hill EX David Aguirre AT Daniel Ruacho EX Don Welsh

Guests: Johnny Garcia

Support Staff: Not in attendance

Welcome, introductions and declarations of any conflicts-of-interest

Randall Furrow called the meeting to order and welcomed the attendees. Everyone introduced him/her self and declared any conflicts-of-interest.

Determination of quorum

Randall Furrow determined that quorum was established with five of eight members present at 5:20 pm.

Review of the meeting minutes and action items from prior meetings

The committee silently read the summary minutes for the May 12, 2010 meeting. No corrections were voiced.

Funding is provided by the United States Department of Health and Human Services, the Ryan White HIV/AIDS Treatment Modernization Act of 2006 and the Maricopa County Department of Public Health.

All of the documents discussed may be requested from Planning Council Support.

The committee may vote to go into Executive Session for the purpose of discussion or consultation for legal advice with the County attorney or attorneys on any matter listed on the agenda pursuant to A.R.S. §38-431.03 (A)(3).

MEETING MINUTES *continued*

Randall Furrow requested that the vision statement discussed at the May meeting be forwarded to the Executive Committee for final approval.

Committee Chair update

No comments were voiced.

Future Training Needs

John Sapero discussed that a Quality Improvement 101 training would occur on September 29. John related that members of the Leadership Academy were invited to attend.

Ron Hill discussed need to determine training needs for the HIV community, especially consumers. Ron related that providing training opportunities would encourage consumers to become more involved in the community and Planning Council activities.

Robert Solis suggested offering trainings targeting staff at providers, consumer volunteers, and others that may not have the opportunity for training.

There was discussion regarding what types of trainings to offer. Ron Hill suggested that “high profile” consumers be assessed regarding their training needs.

Daniel Ruacho asked how these individuals could be engaged in participating. There was discussion regarding how to accomplish a training needs assessment. Robert Solis volunteered to develop a draft survey questionnaire.

Randall Furrow asked participants to identify other training needs they felt should be included in the Council’s training plan, for discussion at the next Membership Committee meeting.

Determination of executive session

MOTION: Robert Solis moved to go into executive session to discuss the following items confidentially:

- Review the current membership profile to ensure appropriate representation on the Council, as mandated by HRSA and the Planning Council Bylaws;
- Determine current members who are at risk of voluntarily resigning from the Council or any committee due to excessive absences, and what action to take;
- Review of applications for membership to the Council, including re-applications from existing members and alternate designations;
- Determination of applicants to be interviewed;
- Review of completed interviews to determine recommendations for appointments and committee assignments;
- Determination of any recruitment strategies needed to meet membership goals.

MEETING MINUTES *continued*

Barr Jenkins seconded.

DISCUSSION: None.

OUTCOME: The motion passed and executive session began at approximately 6:00 pm.

The executive session ended at approximately 6:15 pm.

Randall Furrow discussed that the committee reviewed the membership applications of Johnny Garcia, Brian Terry, and Foster Easley. Additionally, the committee discussed that Regina Lechuga was no longer able to participate on the Council and Abdul Hasan had expressed interest in becoming a member representing Ebony House. Additionally, the committee discussed there was a lack of participation from Maclovía Morales.

MOTION: Ron Hill moved that the following actions occur related to applicants to the Planning Council and existing members:

Applicants

Johnny Garcia: Recommend approval by the Planning Council for appointment to the Council

Foster Easley: Encourage him to learn more about the Council, and wait until January to make a recommendation determination

Brian Terry: Decline to move forward with his application

Existing Members

Maclovía Morales: Notify her of her release from Planning Council membership due to lack of participation

Abdul Hasan: Planning Council Support was asked to arrange an interview

Barr Jenkins seconded.

DISCUSSION: None.

OUTCOME: The motion passed.

Determination of agenda and action items for the next meeting

Agenda Items for the next meeting (other than standard agenda items for this committee):

Future Training Needs

Action Items to be completed by the next meeting:

Task

Assigned To

MEETING MINUTES *continued*

Develop training ideas

All participants

Current events summaries

Robert Solis promoted the September 25, 2010 Aprende+Integrate+Vive consumer education event.

Call to the public

No comments were voiced.

Adjourn

The meeting adjourned at approximately 6:26pm.